

HALLIDAYS POINT COMMUNITY LIAISON AND PROGRESS ASSOCIATION

7 February 2017

Black Head Surf Life Saving Club

MINUTES

ATTENDANCE

Attendance was recorded on attendance sheets. Thirty three people attended.

To get the meeting underway, Alan Tickle stepped in as Chair (as per the first meeting) and Claire Pontin volunteered to be meeting secretary.

Membership application forms were made available at the meeting and added to those collected prior to the meeting (40 had been collected by the end of the meeting).

OPENING

Alan Tickle opened the meeting at 6:45pm and explained the history and outcomes of the first meeting held in November. There were questions and comments from the floor concerning the way ahead.

Claire Pontin explained the workings of the **Associations Incorporation Act 2009** and the Department of Fair Trading's Model Constitution. Because of the chicken and egg situation with not being able to have an AGM to elect a Management Committee until you have a Constitution and not being able to have a Constitution until you have a Management Committee, the NSW Department of Fair Trading (DFT) allows for the formation of an interim management committee without a formal AGM in order to set up the Association. At a later date, after the Constitution has been registered with DFT, a proper AGM can be held to elect the formal office bearers and members of the management committee.

It was agreed to proceed with this process. Moved: Ian Dyball Seconded: John Edstein

At the previous meeting, it had been suggested that the Red Head Action Group (RHAG) change its constitution to become the Hallidays Point Progress Association. John Clucas reported that RHAG had decided not to change its constitution or structure, but it supported the formation of a new HPPA and welcomed being involved in it. This was confirmed in an email sent from Brian Mitchell, President of RHAG.

MINUTES OF PREVIOUS MEETING

The Minutes of the previous meeting held on 15 November at Black Head Surf Club were accepted.

Moved: John Finnie Seconded: John Griffiths

MATTERS ARISING FROM PREVIOUS MINUTES

Association Name

We are unable to use the previously suggested name Hallidays Point Progress Association because the name was used by a previous association which is no longer registered.

It was proposed that the new association be called the Hallidays Point Community Liaison and Progress Association (CLAPA), this name having been reserved for registration of the association. After some discussion, this was agreed.

Moved: Ian Dyball Seconded: John Griffiths

Because of the change of name, it was put to the meeting that the completed Membership Application forms be accepted, noting that an application to join the Hallidays Point Progress Association would be taken to be an application to join the Hallidays Point Community Liaison and Progress Association. This was agreed.

Constitution

The first task for the Inaugural Management Committee would be to finalise the association's constitution and lodge this with DFT. The draft constitution had been prepared by Claire Pontin and Alan Tickle and had been widely circulated prior to the meeting. There were a couple of minor changes needed (Part 2 Clause 2 and paragraph numbering) and one item to check (Part 4 Clause 32).

It was noted the draft constitution was copied from DFT's Model Constitution with only minor changes to make it specific to CLAPA (Objectives and Membership sections).

It was pointed out that Clause 18 in Part 3, sets out some conditions which would cause a member of the management committee to be removed (if convicted of fraud, prohibited from being a director of a company, etc) and yet these were not applied to the initial election of committee members. Claire Pontin suggested that it was implied that these same conditions applied and suggested adding these to the nomination forms for the future elections to the committee.

It was proposed from the floor that a representative from Hallidays Point Primary School be sought to ensure that the interests of Hallidays Point youth be taken into consideration. This will be added to the list of organisations in the draft constitution.

Other matters

It was suggested that a Facebook page be set up and John Finnie was asked to do this.

There was agreement that Tracey Farrant, the Mid Coast Council Community Engagement Officer, be contacted to seek her input and guidance on better community engagement.

A matter concerning the actions of a developer in Seascapes was raised with concern and the Committee was asked to take some action. This information needs to be submitted to the Secretary in writing so that the Committee can consider whether and what action is appropriate.

Establishment of Inaugural Management Committee

Nominations were called from the floor for people willing to take on the job of setting up the new association. It was agreed that this interim committee would finalise the constitution, lodge it with DFT, register the name, and make contact with Tracey Farrant before calling another general meeting to report back. The AGM would be scheduled for some time in August.

Nominations were received from: John Griffiths, Ray Piper, Ian Dyball, John Finnie, John Clucas, Claire Pontin, John Stevenson and Alan Tickle.

This being deemed an appropriate number, it was agreed that these members be elected to the Inaugural Management Committee.

In order to set up the association it is necessary to nominate a Public Officer. It was agreed that Claire Pontin, having performed this duty for other associations for a period of 10 years, be appointed as the initial Public Officer. It was agreed within the Committee that John Griffiths would proceed as Chair and Claire Pontin would be Secretary.

CLOSE

The meeting was closed at 7:45pm. The Inaugural Management Committee will determine an appropriate time for the next general meeting and will advise members and the community generally.